

To Whom It May Concern,

2018

We hope the message finds you well. You are receiving this letter because at some point, you inquired about our homeownership program. Habitat for Humanity is a nonprofit organization that partners with individuals and families **residing in Richland and Lexington Counties, South Carolina** to build strength, stability, and self-reliance through shelter. Habitat for Humanity provides a hand up, not a hand out; this is done through sweat equity and other requirements. The Habitat program **is not a quick process**, and requires **a lot** of commitment to complete.

Attending an Application Meeting is first step; **attendance is mandatory in order to apply**. Requirements (including financial), general criteria, and how the application process works are all gone over at that time. We are offering Application Meetings at different locations; **you are only required to attend one meeting**. Here are your options:

- **Tuesday, January 8th, 2019 at 6:30PM**
 - Ebenezer Lutheran, 1301 Richland St, Columbia, 29201 (near Sumter St Bus Station)
- **Thursday, January 10th, 2019 at 6:30PM**
 - Mt Hebron United Methodist, 3050 Leaphart Rd, West Columbia, SC 29169
- **Friday, January 11th, 2019 at 12:15PM**
 - Ebenezer Lutheran, 1301 Richland St, Columbia, 29201 (near Sumter St Bus Station)

You do not need to bring anything with you to the Meeting, however, **if you are applying with someone, both of you must be in attendance**. The meeting typically takes about 45 minutes, and at the end you will receive the application, directions for how to complete it and where to turn it in. **Application Meetings are open to the general public**, therefore you may share this information with friends and family; you are not required to have received an invite in order to attend.

THE DOORS WILL CLOSE PROMPTLY AT MEETING TIME AND YOU WILL NOT BE ALLOWED IN. WE SUGGEST ARRIVING AT LEAST 10MIN PRIOR.

It is **not recommended that you bring children** so you are able to concentrate on the information being stated. There **may not be bathroom access**- please use the restroom prior, the meeting will last about 45minutes.

If you have questions you must contact me at least 48 hours prior to the meeting. I am frequently in and out of my office, and at that time I will be busy getting the meeting together and addressing other issues; so please allow time for me to respond.

We look forward to seeing you in January and wish you and your family a wonderful fall.

In partnership,

Emily Fernald, LMSW
Homeowner Services Director ** 803.726.0422 ** Emily@habitatcsc.org

Central South Carolina Habitat for Humanity is an Equal Opportunity Housing Agency, and an Equal Opportunity Employer.

