

TWO PAGES FRONT & BACK – PLEASE READ CAREFULLY

To Whom It May Concern,

2022

We hope the message finds you well. You are receiving this letter because at some point, you inquired about our homeownership program. Habitat for Humanity is a nonprofit organization that partners with individuals and families **residing in Richland, Lexington, and Fairfield Counties, South Carolina** to build strength, stability, and self-reliance through shelter.

The Habitat program **is not a quick process (up to two years or in some case, longer)**, and requires **a lot** of commitment to complete.

Attending an Application Meeting is first step; **attendance is mandatory in order to apply**. Requirements (including financial), general criteria, and how the application process works are all gone over at that time. **We are not able to tell you whether or not you will qualify without submitting a formal application.**

We offer Application Meetings at different locations and online; **you are only required to attend one meeting**. Here are your options:

Wednesday, January 4th, 2023 at 7PM

- Live Online via Zoom – **you must register for this meeting ahead of time by visiting <https://www.habitatcsc.org/interest2023> and then clicking on the Zoom registration link**. If you do not receive a confirmation, check your junk mail, we are not responsible if you miss the email confirmation for the meeting.

Thursday, January 5th, 2023 at 12:15PM

- Ebenezer Lutheran, 1301 Richland St, Columbia, 29201 (near Sumter St Bus Station)
 - **If you have questions about location, parking, etc. DO NOT contact the church, please reach out to Emily at least 48hrs prior to the meeting.**

Thursday, January 5th, 2023 at 6:30PM

- Mt Hebron United Methodist, 3050 Leaphart Rd, West Columbia, SC 29169
 - **If you have questions about location, parking, etc. DO NOT contact the church, please reach out to Emily at least 48hrs prior to the meeting.**

Saturday, January 7th, 2023 at 10AM

- Live Online via Zoom – **you must register for this meeting ahead of time by visiting <https://www.habitatcsc.org/interest2023> and then clicking on the Zoom registration link**. If you do not receive a confirmation, check your junk mail, we are not responsible if you miss the email confirmation for the meeting.

Ongoing Online Option

- You will be able to view the Application Meeting Presentation **during the open period (January 5th, 2023 – January 26th, 2023)**, complete a quiz demonstrating you watched the presentation, an application will be emailed to you **within 72 hours**. You

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will visit: <https://www.habitatcsc.org/interest2023> **during the open period and click on the button listed: Online Application Meeting.**

- If you fail the quiz, you will receive an email letting you know that you will need a passing score in order to receive the application
- If you take the quiz and have not received the application or a notice of failure within 72 hours, **it is your responsibility to follow up.** You will also want to check your junk or spam folders.

You do not need to bring anything with you to the meetings, however, **if you are applying with someone, both of you must be in attendance.**

The meeting typically takes about 45 minutes, and at the end you will receive the application, directions for how to complete it and where to turn it in.

Application Meetings are open to the general public; therefore, you may share this information with friends and family; you are not required to have received an invite in order to attend.

THE DOORS AND LIVE ONLINE MEETINGS WILL CLOSE PROMPTLY AT MEETING TIME AND YOU WILL NOT BE ALLOWED IN.
WE SUGGEST ARRIVING OR BEING PREPARED FOR LIVE VIEWING AT LEAST 10MIN PRIOR.

It is **not recommended that you bring children** so you are able to concentrate on the information being stated.

There **may not be bathroom access**- please use the restroom prior, the meeting will last about 45minutes.

Following the Application Meeting will be when you will receive your application.

All applications and all documents no matter when you attended your application meeting, will be due by January 27th, 2023; no exceptions.

If you have questions you must contact me at least 48 hours prior to the meeting.

In partnership,

Emily Fernald, LMSW, QLO

Homeowner Services Director ** 803.726.0422 ** Emily@habitatcsc.org

Email is the best and quickest way to get in touch as I am frequently in and out of the office

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